

Date: Monday, 24 November 2014

Time: 9.30 am

Venue: Shrewsbury Room, Shirehall, Abbey Foregate, Shrewsbury, Shropshire,
SY2 6ND

Contact: Amanda Holyoak, Committee Officer
Tel: 01743 252718
Email: amandaholyoak@shropshire.gov.uk

HEALTH AND ADULT SOCIAL CARE SCRUTINY COMMITTEE

TO FOLLOW REPORT (S)

3 Minutes of the meeting held on 24 October 2014 (Pages 1 - 10)

To confirm the minutes of the meeting held on 24 October 2014 as a correct record (to follow)

6 Scrutiny of the progress made in delivering the Council's Financial Strategy (Pages 11 - 12)

Members will consider the progress in delivering the Council's Financial Strategy and help inform the refresh and any refocus for 2015/16 onwards.

To assist in this work the following documents are attached:

- a) Performance Report and Dashboards relevant to the Health and Adult Social Care Scrutiny Committee's remit.
- b) Quarter 1 Performance Report and Dashboards [from 15 October 2014 Cabinet meeting]
- c) Financial Strategy [from 30 July 2014 Cabinet]
- d) Quarter 2 Revenue Monitoring Report [from 15 October 2014 Cabinet meeting]

e) Latest Public Health England Summary for Shropshire

Members may also find it helpful to access the Business Plan and Financial Strategy 2014/15 to 2016/17 document [from 27 February Council meeting] available from the Members' Library or by using the following link:

<http://shropshire.gov.uk/committee-services/CeListDocuments.aspx?CommitteeId=125&MeetingId=2605&DF=27%2f02%2f2014&Ver=2>

7 Work Programme (Pages 13 - 28)

The Committee's Work Programme will follow.

SHOPSHIRE COUNCIL

HEALTH AND ADULT SOCIAL CARE SCRUTINY COMMITTEE

Minutes of the meeting held on 24 October 2014

10.00 - 11.55 am in the Shrewsbury Room, Shirehall, Abbey Foregate, Shrewsbury, Shropshire, SY2 6ND

Responsible Officer: Amanda Holyoak
Email: amandaholyoak@shropshire.gov.uk Tel: 01743 252718

Present

Councillors Gerald Dakin, David Minnery, John Cadwallader, Tracey Huffer, Simon Jones, Heather Kidd, Pamela Moseley, Peter Nutting and Madge Shingleton

26 Apologies and Substitutions

Apologies for absence were received from Mrs P Mullock. Mr P Wynn substituted for her.

27 Disclosable Pecuniary Interests

Members were reminded that they must not participate in the discussion or voting on any matter in which they had a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

28 Minutes of the Meeting held on 15 September 2014

The minutes of the meeting held on 15 September 2014 were confirmed as a correct record.

29 Public Question Time

Five questions were received from Members of the Public. Three were taken under this agenda heading and two which related directly to agenda items were taken at the appropriate time.

Peter Gillard – Monitoring Private Providers of NHS Service

Mr Gillard's question asked what steps the Scrutiny Committee would take to ensure adequate level of patient safety and quality by private providers. He referred to recent press coverage of private companies delivering ophthalmology services. *(a full copy of his question and the response provided is attached to the signed minutes)*

The response from the Chairman referred to the: recently extended scope of Scrutiny Committees to cover all providers of health services, commissioned by NHS England, CCGs or Local Authorities; working with Healthwatch to get an impression of services overall and the Committee's ability to question commissioners and providers regarding patterns and trends. Healthwatch Shropshire had not received any comments to date related to the two private firms mentioned in the press report.

By way of a supplementary question, Mr Gillard said that a problem in one part of the country might indicate a systemic problem which should warrant a look by the Scrutiny

Committee. The Chairman reported that he was a Member of the Healthwatch Intelligence Committee and action would be taken where necessary.

Dr Julie Davies, Shropshire CCG, added that the companies in question were sub contracted by Shrewsbury and Telford Hospitals NHS Trust (SATH) and subject to regular monitoring for clinical quality as all providers were.

Gill George – Paediatric Care in the Community

Ms George had submitted a question asking if the Committee had considered the implications for community services of the consolidation of Women's and Children's acute services, and whether the Committee believed there was currently adequate provision in the community, particularly within the community paediatric nursing team – to adequately support children with long-term health needs.

The written response provided details of the Assurance Panel established as part of the process for considering the merits of changing the women and children's services within the county. The local CCGs would be reviewing the new service model and community services across the county as part of Future Fit.

By way of a supplementary question, Ms George referred to there being only 10 whole time equivalent community paediatric nurses and said she did not believe they had the resources to properly do their job. Children's nurses could be a lifeline and she felt it would be appropriate to look at the level of provision.

Gill George - SaTH Recruitment and Retention

Ms George had submitted a question in relation to SaTH Recruitment and Retention, drawing attention to the results of the 2013 Staff Survey.

The response from the Chairman highlighted action taken by the Joint Health Overview and Scrutiny Committee related to low morale and difficulty recruiting. The Joint Chairs had in the last week made a submission to the Care Quality Commission (CQC) to inform its current inspection of SATH. This had included comments around low morale and difficulty recruiting as evidenced in the most recent staff survey. The response referred to discussions around Future Fit focused on securing the appropriate staffing levels for all hospital services and also referred to national issues around recruitment and retention in the NHS.

By way of a supplementary question Ms George expressed concern that the figure of 48% for 'if a friend or relative needed treatment, I would be happy with the standard of care provided by this organisation' represented a potential clinical risk and suggested that the Committee might want to consider this. In response the Chairman referred to regular meetings he held with SATH and the CCG. The CQC inspection report was awaited and action would be taken as needed.

30 Member Question Time

Member questions had been submitted by Mr M Bennett and Mr C Mellings, both relating to the performance of the West Midlands Ambulance Service. It was agreed to take these at the appropriate point on the agenda.

31 West Midlands Ambulance Service Performance

The Chairman had invited Dr Julie Davies, Director of Strategy and Service Re-Design, Shropshire Clinical Commissioning Group, to the meeting to give the presentation to the Committee on Ambulance Performance which she had made to the CCG Governing Body meeting on 24 September 2014. (A copy of the presentation is attached to the signed minutes).

She explained that the current performance levels for Ambulance performance standards within Shropshire CCG fell short of the national standards and in response to concerns around this she had been asked to consider what investment would be required to provide Shropshire with the same standard of service as received in urban areas. A number of external agencies had reported on this issue and suggested that rural counties should expect a lower level of ambulance performance than urban areas, due to the geographical difficulties and lower activity numbers.

In partnership with Shropshire Clinical Commissioning Group, West Midlands Ambulance Service had agreed to look at this issue and model some scenarios based on three questions asked by the CCG:

- What resources would be required by the WMAS within Shropshire to achieve all performance standards *within every postcode sector*?
- What resources would be required by the WMAs within Shropshire to attain all the performance standards for the CCG *as a whole*?
- What is the level of performance that can be expected within the Shropshire CCG with the level of resource currently available?

Dr Davies reported that addressing questions 1 and 2 would require massive increases in staff, facilitated posts, ambulance and rapid response vehicle fleet in different proportions for both questions. This was completely unaffordable within current resources and there was not a workforce available to recruit from in such large numbers.

The best performance that could be achieved within current resources was outlined. Members of the Committee agreed that it would be useful to benchmark this against similar rural locations. Dr Davies reported that equivalent data had been requested from NHS England but was proving difficult to obtain. Some preliminary benchmarking information had been obtained from Lancashire and Cumbria. The Committee asked for sight of benchmarking information as it was received by the CCG.

The presentation also covered the assumptions made in answering the questions, the extent of current CFR coverage, and listed the actions being taken to improve performance.

In response to questions, Dr Davies referred to cross border issues which were putting pressure on the West Midlands Ambulance Service. These included lengthy delays to transferring patients at Wrexham Maelor Hospital, in some cases leading ambulances having to travel from Wrexham Maelor to Royal Shrewsbury Hospital. She confirmed that the CCG was actively seeking a meeting with Wrexham hospital. The reduction of minor injuries facilities at Chirk which had also resulted in a significant increase in Welsh patients using the Minor Injuries Unit at Oswestry.

She confirmed that there were monthly meetings between WMAS, the CCG and patient representatives which covered any clinical incidents or NHS to NHS concerns.

From the 1 November 2014 there would be a new Non-Emergency Patient Transport Service and it was intended to develop this service as a point to help re-route GP direct admissions away from WMAS. It was also intended to work with communication team to encourage the public to use 999 in the best way. Calls were always triaged for clinical urgency, red category calls would get the fastest response.

In summary – the CCG Board had endorsed the option of best performance achievable within current resources as an interim measure until benchmarking information was received and validated. It had approved the actions set out to achieve this and further incremental improvements over and above this as soon as possible, supported the development of a communications plan with WMAS and patient representatives to improve public awareness and responsible use of ambulance resources within the county and supported the further development of the work into a rural strategic plan for ambulance services to align with Future Fit.

Public Question – Peter Gillard – Ambulance Response Times

Mr Gillard's question suggested that the CCG should put a more robust business case with an examination of clinical risk at the forefront and should consider the effect of incremental resources in improving response times. He said that there was no ability within the health economy to understand the clinical impact on delayed ambulance resources. (a full copy of the question is attached to the signed minutes)

The Chairman clarified that the Committee was not being asked to endorse the contents of the presentation or the decision made by the CCG. He had been present at the CCG Governing Body meeting and had asked the presentation to be made to the Committee to ensure it was informed of current developments, and keep it apprised of these performance issues.

Dr Davies reported that Shropshire CCG had been one of the only CCGs that had put in the requested additional funding for growth (4.5%) which represented a big investment particularly compared to other CCGs in the West Midlands who had forecast no growth and were now facing up to 10% in increased activity above the level contracted.

Gail Fortes-Mayer, Regional Commissioner, explained that establishing a linkage between clinical outcomes and delayed admission was not just a local challenge, and that no-one possessed that information nationally. She said care had to be taken in linking response time targets to patient outcomes as in some instances it might become possible to hit targets but at the cost of patient outcomes.

Barry McKinnon, Regional Manager, WMAS, commented that performance standards were timed to the clock and that it might be possible to hit 90% of life threatening calls on target but still not get a successful clinical outcome. He said that clinical outcomes were more important to the Ambulance Service than hitting a time target.

In response to a question regarding clinical outcomes between the populations of rural areas and inner city areas, the Regional Commissioner explained that rural counties did as well, if not better than urban areas with often greater access to paramedics who were able to stabilise patients whilst awaiting an ambulance.

A Member of the Committee with a rural electoral division asked if there had been any adverse effects following the location of stroke services at Princess Royal Hospital. Feedback from SATH had been that there had been improved clinical outcomes. The WMAS Area Manager said that Ambulance Service had not recorded any adverse outcomes to patients in its care since the move. Not all patients from Shropshire were taken to Princess Royal Hospital, some from the South of the County were taken to Hereford County Hospital. He commented that if more services became centralised this would impact on the available transport resource to meet targets.

A Member of the Committee pointed out that the Committee was able to scrutinise the Ambulance Service throughout the year through receipt of monthly monitoring figures. Receipt of the Quality Accounts also gave the Committee an opportunity to consider issues in more depth. She felt that the key issue was the level of skill of paramedics who responded to calls, rather than travelling distance to hospitals. She felt a higher emphasis on paramedic skills and quality was needed, rather than additional ambulances.

The Committee asked about out of hours services, and the relationship between WMAS and Shropdoc. The Area Manager confirmed that WMAS used both 111 and Shropdoc pathways as appropriate.

A Member reported his experience in calling 999 following an incident he had been involved with where it had been hard for the Ambulance Service to identify the location of an accident. He asked if it was possible to identify the location of a call using mobile phone signals. The Area Manager explained that the system in the Control Room involved progress through flowcharts. It was possible to triangulate position using mobile phone signals over certain masts but not all the time. Mobile phones did not automatically provide identification and this was being addressed.

Although the control room was located in Dudley and some operators not familiar with Shropshire he commented that he himself had worked for many years in Shropshire and was not aware of many locations in the county.

A Member commented on the significant issues faced in rural areas of the county and encouraged further efforts to improve response times in these areas. Bishop's Castle,

Chirbury & Worthen and Clun had in particular very poor response times. She expressed gratitude to the CCG for additional funding, as the service had been previously underfunded, and also high regard for the level of training of paramedics. However, she expressed concern about the coverage and use of Community First Responders as they were only able to deal with certain types of eventuality and therefore should not be used to fill gaps. She asked if there was any prospect of upskilling Community First Responders so that they could for example attend road traffic accidents which were prevalent on rural roads. She also commented on delays in training and Dr Davies asked her to forward any information on this.

She also enquired about the 300 defibrillators mentioned in the presentation and commented that rural parishes in the South West area of Shropshire would gratefully receive them as to date they had needed to fundraise for their own.

She went on to emphasise the need for information on waiting time, response time, travel time and clinical outcome, and urged that action be taken to encourage this. The Regional Commissioner said that Clinical Senates across the West Midlands had formed a Strategic Clinical Network and suggested that Dr Kiran Patel, Medical Director, was the most appropriate person for Dr Davies to contact with regard to this issue. It was also agreed that the Committee write to Councillor Cecilia Motley, Shropshire Council's spokesperson for rural affairs, to ask how best to provide its support with the push for appropriate funding for rural services.

With regard to issues raised around Community First Responders, Dr Davies reported that the CCG was not of the view that they could replace paramedics, but as providing additional help and support. It was looking at rural areas in other parts of the county that had experienced substantial benefit from Community First Responders supplementing the Ambulance Service, for example, in Herefordshire.

At this stage the Councillor for Oswestry East was invited to put his question which referred to public dissatisfaction in Oswestry with the response times of ambulances and referring to instances of long waits including one of 90 minutes. He asked what response would be made to public concern over response times and vehicle availability and how residents would be reassured about the service provided to them.

The WMAS Area Manager said the Service was aware of the occasion involving a 90 minute wait, which was unacceptable. Unfortunately there were occasions where spikes in activity exceeded the resources available and on this occasion there was no ambulance in the area able to respond. He confirmed that contact had been made with the Welsh Service to request help but they had not been able to provide an ambulance. However this was an unusual occurrence and WMAS Managers who were trained paramedics could also be sent out when necessary at times of exceptional demand.

He explained that Ambulances had been put back in to Craven Arms, Oswestry, Market Drayton and Bridgnorth but this had caused a drop in performance in real terms as Rapid Response Vehicles were ringfenced to these areas and an ambulance would leave the area once they had picked up a patient to convey them to hospital.

He reported that serious consideration was being given to providing both a 24 hour ambulance and a Rapid Response vehicle in at Oswestry, but until staff were recruited it would not be possible to put a car in.

Members commented that the ambulance turnaround times at Wrexham Maelor Hospital were not included in the WMAS statistics circulated monthly and that having access to these would help provide a bigger picture. Dr Davies said that this information had been requested from Welsh providers, but they were not obliged to supply it. She reported that there had not been any consultation around closing the Minor Injuries Unit in Chirk on this side of the border or offer from the Welsh Commissioners to compensate for the extra demand on Oswestry services. The CCG was seeking to address this issue.

The Councillor for Wem was invited to put his question regarding performance in the SY4 area and asking for more detail particularly around the use of the Rapid Response Vehicle. The waiting time between arrival of a rapid response vehicle and ambulance was sometimes considerable.

He also asked when feedback and outcomes of the pilot at Wem would be available.

The Area Manager explained that work was underway with the CCG on the best way to resolve issues. The trial of a Rapid Response Vehicle in the area for a month had not worked due to not being able to obtain the necessary staff. It was now intended to trial a week in November with a 24 hour car to see if there would be any real gains. With regard to ambulance back up times, these would improve once extra staff were in place.

The Chairman commented on dramatic improvements in this area since concerns were raised several months previously.

The Committee expressed appreciation of access to performance information by postcode and

Dr Davies confirmed that the CCG and WMAS looked at postcode area performance at monthly meetings and had identified SY4 area as needing improvement.

A member of the Committee said she understood that the Future Fit roll out would mean that Ludlow would lose its minor injuries unit which would lead to more demand for ambulances. Dr Davies commented that no decisions had been made yet regarding the future of any of the Minor Injury Units as part of the future of Urgent Care. The purpose of Future Fit was to meet needs of the patient with the most appropriate level of care and therefore any change proposed which would lead to more inappropriate demand on the 999 service would not be acceptable.

Members asked if English GPs, A&E and Minor Injury Services received any compensation for being a net provider of services to the people of Wales. It was confirmed that English Commissioners would pay for provision of A&E and Minor injury services on a host basis and which resulted in a six figure sum cost pressure for local English CCGs. This was due to the arrangement between the government in Westminster and the Welsh Assembly and had recently been raised in a consultation.

Members asked if there was any record of outcomes from the 'hear and treat' process whereby if a patient could be conveyed safely to hospital a 999 ambulance was not used. The Area Manager gave an example of an ambulance being called to a doctors surgery

but the patient had driven themselves home expecting to be collected from there. Dr Davies confirmed that this sort of incident was to be addressed through a communications plan to promote responsible use of ambulance resources within the county.

The Chairman thanked Dr Davies and Mr McKinnon for attending and responding to questions. The Committee would continue to monitor performance by postcode.

32 NHS 111 Service

Emma Pyrah, Commissioning and Redesign Programme Lead for Unscheduled Care, Shropshire CCG outlined proposals for reprocurement of NHS 111 Service (a copy of the report is attached to the signed minutes).

Referring to the Public Question submitted by Healthwatch, Vanessa Barrett, Healthwatch Representative, commented that the 111 number was not well known in Shropshire, and that there was lots of confidence around Shropdoc. Healthwatch were keen to obtain assurance that there would be no diminution of access to Shropdoc with any re-procurement of 111.

Emma Pyrah explained how the 111 number had worked in parallel with Shropdoc after the 111 service had failed. There would be a recommendation to the CCG Board in November to retain the parallel numbers.

The Chairman asked if on contacting Shropdoc as opposed to 111, whether local doctors were more informed with regard to local services. The Committee heard that the 111 call handler had access to the same pathway as the ambulance service and there were clinicians available. If the pathway involved out of hours it would be passed on to Shropdoc as appropriate. It was confirmed that the directory of services that had been made available to NHS Direct was still in operation at 111 Centres and CCGs were being encouraged to use this.

In response to a question it was confirmed that the CCG paid for 111 and Shropdoc and that the Joint Project Board were recommending that both be maintained and the outcome of Future Fit would influence services in the future.

The location of the 111 call handler was raised and whether they would have appropriate local knowledge. A member felt that resources should be concentrated on Shropshire and this comment was noted.

The Healthwatch representative commented that Shropdoc was purely for out of hours whereas 111 was essential for all other times. The Regional Commissioner explained that the 111 journey was now implemented on the ED desk, so if it was triaged to A&E it could be re-triaged which meant that 50% had been diverted from A&E to other services.

Questions were asked about how patients living adjacent to borders would be triaged and also about telephony, in cases where people had Welsh telephone codes. These issues were addressed through the design of the Directory of Services. Members were encouraged to phone the 111 test line and feedback on experiences.

It was agreed that a visit to the Ambulance Service and 111 in Dudley would be useful for the Committee early in the new year.

Mrs Pyrah and Mrs Fortes-Mayer were thanked for attending for this item.

The Chairman reminded the Committee that the Shropdoc telephone number was 08444 068888

The meeting finished at 11.55 am.

Signed (Chairman)

Date:

This page is intentionally left blank

• What's gone well?

- The New Operating Model and 'different conversations' have:
 - Significantly reduced the number of people entering the system
 - Met more people's support needs earlier and at reduced / zero costs
 - Reduced the number of community care assessments required

In addition to reducing the current (and future demand) on services, we have been reducing our existing costs as much as possible by:

- Repatriating out of county learning disability clients
- Creating supported housing opportunities to reduce use of residential care
- Reviewing and challenging all CHC funding for clients with health needs
- Reducing block contract respite beds
- Renegotiating a number of support contracts
- Reviewing all high cost care packages
- Continuing with day services transformation
- Reducing our overall establishment (VR)
- Further developing our use of assistive technology and our telecare offer

- What's gone less well?

- Our ability to quantify the impact of some of our changes (ie directly relating reduced demand with reductions to base budget)
- Unpredictable demand – due to the nature of social care there will always be unforeseeable demand – this continues to be a challenge to business planning and budget setting
- Delays in implementation of particular work-streams (resulting in some predicted savings moving into the next financial year)
- QUICS PFI contract
- Review and renegotiate QPA award for care homes
- Medium term housing developments (buy to let)
- Development of a falls and key holder service

- What are the areas we need to concentrate on next year?

- Children's transition - Overarching / LT / ST / Troubled families / Early intervention
- Implementation of the Care Act (mitigation of risks and the development of opportunities)
- Hospital Discharge and collaborative working with Health Partners (most effective use of the Better Care Fund)
- Continuous development of the operating model
- Work with VCSA partners

**PROPOSALS FOR HEALTH & ADULT SOCIAL CARE SCRUTINY COMMITTEE WORK PROGRAMME 2014-15
(As at 18 Nov 2014)**

DATE	ITEM	REASON FOR UNDERTAKING	LEAD OFFICER/NOTES
24 November 2014	Progress made in delivering the Council's Financial Strategy	To identify progress and help inform any refresh and refocus for 2015/16 onwards.	
15 December 2014 Deadline for reports: <u>noon</u> Fri 5 Dec	Integrated Community Services Pilot and Better Care Fund	To receive a presentation on and assess the success of ICS and receive an update on Better Care Fund.	
	Report on work on Adult Social Care Performance Indicators	To consider the proposals from the RAG for Adult Social Care Performance Indicators	
9 February 2015 Deadline for reports: <u>noon</u> Fri 30 Jan	Adult Social Care Annual Account**	To consider what the Council has achieved, what challenges lie ahead and what areas will be the focus for improvement.	
	Day Services Update	To consider a report on successes/challenges to date and comment on outstanding action needed	Involvement from service users/officers
	Quality Accounts?		
30 March 2015			

**PROPOSALS FOR HEALTH & ADULT SOCIAL CARE SCRUTINY COMMITTEE WORK PROGRAMME 2014-15
(As at 18 Nov 2014)**

Future Information Requests / Potential Items for the Work Programme

- **Monitoring of new burdens and implications of implementation of Care Bill**
- **Briefing requested on impact of funding reforms once guidance available**
- **Future Fit Options Long List/Short List**
To understand how the short list was arrived at and to identify views of Shropshire Councillors on the short list in advance of the Joint Health and Overview Scrutiny Committee meeting
- **Budget Scrutiny ?- (likely to be Performance Mgt Scrutiny Committee only?)**
- **Quality Accounts Exception Reports**
- **Continuing Health Care – update**
- **Annual Report of the Director of Public Health**

THE CABINET FORWARD PLAN

This Notice, known as the Cabinet Forward Plan, sets out the Decisions, including Key Decisions, which are likely to be taken during the period covered by the Plan by either Cabinet as a whole or by individual members of the Executive. The Plan is updated each month and at least 28 clear days before a key decision is to be taken and is available from Council Offices, libraries and on the Council's Internet site (www.shropshire.gov.uk). This edition supersedes all previous editions.

Further Information

Cabinet is comprised of the following members: Mr K Barrow (Leader); Mrs A Hartley (Deputy Leader); Mr T Barker; Mr G butler; Mrs K Calder; Mr L Chapman; Mr S Charmley; Mr M Owen; Mr M Price; and Mrs C Wild. To view more details, please click on the following link :
<http://shropshire.gov.uk/committee-services/mgCommitteeDetails.aspx?ID=130>

A Key Decision is one which is likely to result in income, expenditure or savings of £500,000 or greater, or to have a significant effect, on, two or more Electoral Divisions. In two member divisions i.e. Oswestry and Market Drayton, these are to be treated for the purpose of a key decision as two divisions.

Members of the public are welcome to attend full Cabinet meetings and ask a question and/or make a statement in accordance with the Council's Procedure Rules. If you would like further details please email penny.chamberlain@shropshire.gov.uk or telephone 01743 252729.

Members of the public are also welcome to submit a request to address or to ask a question of the Member making the Portfolio Holder decision. Any request should be submitted in writing to the Chief Executive at the address below by no later than 2 clear working days before the proposed Member Session. This is to ensure that the individual member has sufficient time to decide whether or not to hear such persons and if so the arrangements to be made. If you would like further details please telephone 01743 252729 or email penny.chamberlain@shropshire.gov.uk.

All Executive including individual member decisions (except in extreme urgency) are subject to call-in and Scrutiny.

Documents submitted for decision will be a formal report, which if public, will be available on this website at least 5 clear working days before the date the decision can be made. If you would like to request such a document, please email penny.chamberlain@shropshire.gov.uk or telephone 01743 252729.

Documents shown are listed at Shropshire Council, The Shirehall, Abbey Foregate, Shrewsbury, SY2 6ND.

CABINET FORWARD PLAN FOR 3 NOVEMBER 2014 ONWARDS

DECISION MAKER - Cabinet from November 2014 onwards

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
Not before Monday, 10th November, 2014	Shropshire Council Smallholding Estate	Yes	Mike Owen, Portfolio Holder	Exempt	Steph Jackson, Head of Commercial Services Tel: 01743 253862 steph.jackson@shropshire.gov.uk	Thursday, 4 September 2014

DECISION MAKER - Cabinet 10 December 2014

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
Wednesday, 10 December 2014	Performance Management Scrutiny Committee - Report of Public Service Network Task & Finish Group	Yes	Portfolio Holder for Resources, Finance and Support		Nigel Bishop, Head of Service Support, Marketing and Engagement Tel: 01743 252348 nigel.bishop@shropshire.gov.uk	Thursday, 16 October 2014
Wednesday, 10 December 2014	Financial Strategy 2014/15 - 2024/25 - Report 3	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Friday, 30 May 2014

Wednesday, 10 December 2014	Treasury Management Update - Quarter 2 2014/15	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Friday, 30 May 2014
Wednesday, 10 December 2014	Treasury Strategy 2014/15 - Mid Year Review	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Friday, 30 May 2014
Wednesday, 10 December 2014	Capital Strategy 2014/15 - 2018/19 - Draft	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Friday, 30 May 2014
Wednesday, 10 December 2014	Setting the Council Tax Taxbase for 2015/16	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Friday, 30 May 2014
Wednesday, 10 December 2014	Fees & Charges 2015/16	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Friday, 30 May 2014

Wednesday, 10 December 2014	Shropshire Schools Funding Formula 2015 to 2016	Yes	Deputy Leader of the Council and Portfolio Holder for Children's Services, Transformation and Safeguarding		Karen Bradshaw, Director of Children's Services Tel: 01743 254201 Karen.Bradshaw@shropshire.gov.uk	Monday, 6 October 2014
Wednesday, 10 December 2014	Quarter 2 2014/15 Performance report	No	Portfolio Holder for Transformation Performance		Tom Dodds, Performance Manager Tel: 01743 252011 tom.dodds@shropshire.gov.uk	Monday, 1 September 2014
Wednesday, 10 December 2014	Shropshire Marches and Natural Growth LEADER Programmes (2014 - 2020): Shropshire Council as Accountable Body	Yes	Portfolio Holder for Business Growth, ip&e and Commissioning (North)		Andrew M Evans, Head of Business Growth and Prosperity Tel: 01743 253869 andy.evans@shropshire.gov.uk	Monday, 1 September 2014
Friday, 28 November 2014	Locality Working, Local Area Partnerships	Yes	Portfolio Holder for Leisure, Libraries and Culture		Neil Willcox, Local Commissioning Manager Tel: 01743 255051 neil.willcox@shropshire.gov.uk	Thursday, 30 October 2014
Wednesday, 10 December 2014	Customer Involvement Strategy	Yes	Portfolio Holder for Resources, Finance and Support		Nigel Bishop, Head of Service Support, Marketing and Engagement Tel: 01743 252348 nigel.bishop@shropshire.gov.uk	Thursday, 30 October 2014

Wednesday, 10 December 2014	ICT Strategy Development	Yes	Portfolio Holder for Resources, Finance and Support		Nigel Bishop, Head of Service Support, Marketing and Engagement Tel: 01743 252348 nigel.bishop@shropshire.gov.uk	Thursday, 30 October 2014
Wednesday, 10 December 2014	Proposed IT Infrastructure	Yes	Portfolio Holder for Resources, Finance and Support		Nigel Bishop, Head of Service Support, Marketing and Engagement Tel: 01743 252348 nigel.bishop@shropshire.gov.uk	Tuesday, 11 November 2014
Wednesday, 10 December 2014	Asset Management Strategy	Yes	Portfolio Holder for Resources, Finance and Support		Steph Jackson, Head of Commercial Services Tel: 01743 253862 steph.jackson@shropshire.gov.uk	Thursday, 6 November 2014
Wednesday, 10 December 2014	Shrewsbury West Sustainable Urban Extension: Implementation of the development including costs and contributions to development and infrastructure	Yes	Portfolio Holder for Planning, Housing and Commissioning (Central)	Exempt	Chris Hill, Team Leader Investment and Infrastructure, Business and Enterprise Team Tel: 01743 252273 chris.hill@shropshire.gov.uk	Tuesday, 24 September 2013
Wednesday, 10 December 2014	Marches Local Enterprise Partnership Local Growth Fund and Priority Projects	Yes	Portfolio Holder for Business Growth, ip&e and Commissioning (North)	Exempt	Andrew M Evans, Head of Business Growth and Prosperity Tel: 01743 253869 andy.evans@shropshire.gov.uk	Tuesday, 26 August 2014

Wednesday, 10 December 2014	Connecting Shropshire - Phase 2 Procurement	Yes	Portfolio Holder for Business Growth, ip&e and Commissioning (North)	Exempt	Andrew M Evans, Head of Business Growth and Prosperity Tel: 01743 253869 andy.evans@shropshire.gov.uk	Friday, 26 September 2014
Wednesday, 10 December 2014	Shrewsbury Town Council Service Level Agreement For Grounds Maintenance Works	Yes	Deputy Portfolio Holder for Highways/Transport/Commissioning	Exempt	Chris Edwards, Area Commissioner South chris.edwards@shropshire.gov.uk	Monday, 6 October 2014

DECISION MAKER - Cabinet - 11 February 2015

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
Wednesday, 11 February 2015	Revenue Monitor Quarter 3 2014 to 2015	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Thursday, 31 July 2014
Wednesday, 11 February 2015	Capital Monitor Report Quarter 3 2014 to 2015	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Thursday, 31 July 2014

Wednesday, 11 February 2015	Financial Strategy 2014 to 2015 final report	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Thursday, 31 July 2014
Wednesday, 11 February 2015	Robustness of Estimates and Adequacy of Reserves	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Thursday, 31 July 2014
Wednesday, 11 February 2015	Estimate Collection Fund Outturn 2014 to 2015	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Thursday, 31 July 2014
Wednesday, 11 February 2015	Treasury Management Update Quarter 3 2014 to 2015	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Thursday, 31 July 2014
Wednesday, 11 February 2015	Treasury Strategy 2015 to 2016	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Thursday, 31 July 2014

Wednesday, 11 February 2015	Capital Strategy 2014 to 2015 and 2018 to 2019 final report	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Thursday, 31 July 2014
Wednesday, 11 February 2015	Housing Revenue Account 2014 to 2015	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Thursday, 31 July 2014
Wednesday, 11 February 2015	Discretionary Housing Payments Policy and Local Support and Prevention Fund Policy	Yes	Portfolio Holder for Resources, Finance and Support		Nigel Bishop, Head of Service Support, Marketing and Engagement Tel: 01743 252348 nigel.bishop@shropshire.gov.uk	Thursday, 16 October 2014
Wednesday, 11 February 2015	Quarter 3 2014/15 Performance Report	No	Portfolio Holder for Transformation Performance		Tom Dodds, Performance Manager Tel: 01743 252011 tom.dodds@shropshire.gov.uk	Monday, 1 September 2014
Wednesday, 11 February 2015	Albert Road Day Opportunities contract award	Yes	Portfolio Holder for Adult Services and Commissioning (South)	Exempt	Ruth Houghton, Head of Social Care Improvement and Efficiency Tel: 01743 254203 ruth.houghton@shropshire.gov.uk	Thursday, 30 October 2014

Wednesday, 11 February 2015	Aquamira and Albert Road Day Opportunities Contract Award Cabinet will consider an exempt report by the Head of Social Care Improvement and Efficiency on the Aquamira and Albert Road Day Opportunities Contract Award.	Yes	Portfolio Holder for Adult Services and Commissioning (South)	Exempt	Ruth Houghton, Head of Social Care Improvement and Efficiency Tel: 01743 254203 ruth.houghton@shropshire.gov.uk	Friday, 28 February 2014
Wednesday, 11 February 2015	Kempsfield Residential Care Home Contract Award Cabinet will consider an exempt report by the Head of Social Care Improvement and Efficiency on the contract award for Kempsfield Residential Care Home.	Yes	Portfolio Holder for Adult Services and Commissioning (South)	Exempt	Ruth Houghton, Head of Social Care Improvement and Efficiency Tel: 01743 254203 ruth.houghton@shropshire.gov.uk	Friday, 28 February 2014
Wednesday, 11 February 2015	Avalon Day Opportunities Contract Award	Yes	Portfolio Holder for Adult Services and Commissioning (South)	Exempt	Ruth Houghton, Head of Social Care Improvement and Efficiency Tel: 01743 254203 ruth.houghton@shropshire.gov.uk	Monday, 13 October 2014
Wednesday, 11 February 2015	Final Business Case for the Development of a new delivery model for Planning, Public Protection, Environmental and Business Support Services	Yes	Malcolm Price, Portfolio Holder	Exempt	Paul McCreary, Head of Public Protection Tel: 01743 253868 paul.mcgreary@shropshire.gov.uk	Thursday, 31 July 2014
DECISION MAKER - Cabinet - 8th April 2015						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt /	Contact for further information re documents /	Date Uploaded

				confidential	report to be submitted to decision maker	onto Plan
Wednesday, 8 April 2015	Improved Swimming Facilities for Shrewsbury	Yes	Portfolio Holder for Leisure, Libraries and Culture		George Candler, Director of Commissioning Tel: 01743 255003 george.candler@shropshire.gov.uk	Thursday, 31 July 2014
DECISION MAKER - Portfolio Holder for Adult Services and Commissioning (South) - Lee Chapman - no items known to date						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
DECISION MAKER - Deputy Leader and Portfolio Holder for Children's Services - Ann Hartley						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
Not before Tuesday, 7th October, 2014	Education Psychology Service	No	Deputy Leader of the Council and Portfolio Holder for Children's Services, Transformation and Safeguarding		Karen Bradshaw, Director of Children's Services Tel: 01743 254201 Karen.Bradshaw@shropshire.gov.uk	Monday, 4 August 2014
Wednesday, 19 November 2014	Special Educational Needs - development of hub	Yes	Deputy Leader of the Council and Portfolio Holder for Children's Services, Transformation and Safeguarding		Anne Gribbin anne.gribbin@shropshire.gov.uk	Monday, 6 October 2014

DECISION MAKER - Portfolio Holder for Health - Karen Calder

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
Not before Friday, 7th November , 2014	Location of Offices used by the Registrar's Service The Portfolio Holder for Health will consider a report by the Registration and Coroners Services Manager/Superintendent Registrar on the future location of offices used by the Registrar's Service.	Yes	Portfolio Holder for Health		Karen Burton, Registration and Coroners Service Manager Tel: 01743 281356 karen.burton@shropshire.gov.uk 01743 281356 karen.burton@shropshire.gov.uk	Friday, 28 February 2014

DECISION MAKER - Portfolio Holder for Business Growth, ip&e and Commissioning (North) - no items known to date

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan

DECISION MAKER - Portfolio Holder for Highways and Transport - Claire Wild

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan

Not before Friday, 7th November, 2014	Targeted De-commissioning and Removal of Non-Essential Street Lights The Portfolio Holder for Highways and Transport – Cllr Claire Wild – will consider a report on the targeted decommissioning and removal of non-essential street lights.	Yes	Claire Wild, Portfolio Holder		George Candler, Director of Commissioning Tel: 01743 255003 george.candler@shropshire.gov.uk	Tuesday, 21 January 2014
DECISION MAKER - Portfolio Holder for Leisure, Libraries and Culture - Gwilym Butler - no items known to date						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
DECISION MAKER - Portfolio Holder for Performance - Tim Barker - no items known to date						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
DECISION MAKER - Portfolio Holder for Planning, Housing and Commissioning (Central) - Malcolm Price						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan

Not before Friday, 7th November, 2014	Minor Amendments to the Shropshire Affordable Housing Allocations Policy and Scheme	Yes	Portfolio Holder for Planning, Housing and Commissioning (Central)		Andy Begley andy.begley@shropshire.gov.uk	Thursday, 28 August 2014
Monday, 10 November 2014	Empty Homes Strategy 2014 to 2017	Yes	Portfolio Holder for Planning, Housing and Commissioning (Central)		Karen Collier, Service Manager - Environmental Health Tel: 01743 251711 karen.collier@shropshire.gov.uk	Friday, 12 September 2014
Thursday, 8 January 2015	Collaborative Working Proposal for the Management of Local Flood Risk between Shropshire Council and Staffordshire County Council	Yes	Malcolm Price, Portfolio Holder			Thursday, 17 July 2014

Date of Publication – 30 October 2014

DECISION MAKER - Portfolio Holder for Resources, Finance and Support - Mike Owen

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
Tuesday, 2 December 2014	Annual Report on Health and Safety Performance for 2013 to 2104	No	Portfolio Holder for Resources, Finance and Support		Carol Fox, Health and Safety Manager Tel: 07143 252814 carol.fox@shropshire.gov.uk	Friday, 17 October 2014

This page is intentionally left blank